

Andy Beshear
Governor



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KENTUCKY BOARD OF NURSING
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BOARD MEETING MINUTES

October 28, 2021

MEMBERS PRESENT:

None

**MEMBERS – VIDEO/AUDIO
PHONE CONFERENCE:**

Jessica Wilson, APRN, President
Audria Denker, RN, Vice-President
Ashley Adkins, Citizen-at-Large
Jana Bailey, APRN
Missy Bentley, RN
Jacob Higgins, RN
Jimmy Isenberg, RN
Hope Jones, RN
Susan Lawson, LPN
Erica Lemberger, RN
Adam Ogle, RN
Dana Steffey, LPN
Anne Venno, RN
Mandi Walker, RN

MEMBERS ABSENT:

Carl Vinson, LPN

STAFF PRESENT:

None

GUESTS PRESENT:

None

**GUESTS AND STAFF –
VIDEO/AUDIO
PHONE CONFERENCE:**

Kelly Jenkins, Executive Director, KBN
Joe Lally, Deputy Executive Director, KBN
Jeff Prather, General Counsel, KBN
Erica Klimchak, Administrative Assistant, KBN
Eric Velazquez, Resource Management Analyst, KBN
Adrienne Harmon, Executive Secretary, KBN
Amanda Hamilton
Amy Ninneman, NISF Program Coordinator & Education Consultant,
KBN
Amy Wheeler, Staff Attorney, KBN
Andre Stuckey, Executive Assistant, KBN
Anitra Stumbo

Anna Adams, Administrative Services Supervisor, KBN
Anna Marling, Nursing Investigator/Case Manager, KBN
Ann Tino, Investigation Branch Manager, KBN
Bernie Sutherland, Interim Education Consultant, KBN
Bonnie Fenwick, Nursing Investigator, KBN
Brian Devore
Brianna Howard, Administrative Assistant, KBN
Brayden Martin
Bridget Smith, Administrative Specialist, KBN
Carla Carter
Carolyn Hare, Nursing Investigator/Case Manager, KBN
Chrissy Blazer, Nursing Investigator, KBN
Christy Harris
Dana Scruse, Administrative Assistant, KBN
Danishai Casey
David Tudor
Debbie Seely, Nursing Investigator, KBN
Denise Vititoe, Nursing Investigator, KBN
Elliott Mays
Emily Selch
Evelyn Parrish
Jennifer Hart, Human Resources Administrator, KBN
Jill Cambron, Program Coordinator, KBN
Joy Pennington, Professional Consultant, KBN
Julie Lobo, KY Nurse Aide Program Coordinator, KBN
Kelsea Williams, Executive Legal Secretary, KBN
Kimberley Richmond, Professional Consultant (part-time), KBN
Laura Wagner, IM Section Supervisor, KBN
Lisa Jones
Lisa Peak
Lisa Scott, Nursing Investigator/Case Manager, KBN
Lisa Sosnin, Nursing Investigator/Case Manager, KBN
Martha Boulineau, Program Coordinator, KBN
Melissa Haddaway, Nursing Investigator/Case Manager, KBN
Michele Dickens
Michelle Gary, Practice Assistant and Continuing Competency
Coordinator, KBN
Monica Grant
Morgan Hall, Legal Services Section Supervisor, KBN
Myra Goldman, Professional Support Branch Manager, KBN
Nathan Goldman, Hearing Officer, KBN
Nick Rudovich
Paige Taylor
Pamela Hagan
Rick Vancise, Nursing Investigator/Case Manager, KBN
Ruby King, Credentials Branch Manager, KBN
Sarah Wimsatt, Program Coordinator, KBN
Susan Lawson, Nursing Investigator, KBN
Tina Shoope, Professional Consultant, KBN
Tricia Smith, Compliance Branch Manager, KBN
Valerie Jones, Education Consultant, KBN
Wanda Webster, Legal Assistant, KBN

CALL TO ORDER

Jessica Wilson, President, called the meeting of the Kentucky Board of Nursing to order at 10:00 a.m. on October 28, 2021, by videoconference via Zoom software application.

PROCLAMATION IN HONOR OF MICHELLE RUDOVICH

Dr. Wilson read a proclamation in honor of the life of former KBN Executive Director, Michelle Rudovich.

SWEARING IN OF NEW BOARD MEMBER

Hope Jones was sworn in by General Counsel, Jeff Prather, as an RN member. Ms. Jones fills the vacancy created by Michele Dickens's term expiration.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Wilson declared a quorum.

ADOPTION OF AGENDA

A flexible agenda was adopted.

APPROVAL OF MINUTES

The minutes from the August 19, 2021 and September 24, 2021 Board meetings were presented. Upon a motion made by Audria Denker and seconded by Erica Lemberger, the August 19, 2021 and September 24, 2021 Board meeting minutes were approved as written. No one voted in opposition or abstained from voting.

PRESIDENT'S REPORT

Approval of 2022 Proposed KBN Meeting Calendar

Dr. Wilson presented the 2022 Proposed KBN Meeting Calendar. Upon a motion made by Mandi Walker, and seconded by Dana Steffey, the 2022 Meeting Calendar was approved. No one voted in opposition or abstained from voting.

FINANCIAL OFFICER'S REPORT

Anna Adams, Administrative Services Supervisor, presented the Financial Officer's Report, which included the October financial summary and the KBN budget request for the next biennium. Upon a motion made by Audria Denker, and seconded by Ashley Adkins, the Financial Officer's Report was approved as written. No one voted in opposition or abstained from voting.

EXECUTIVE DIRECTOR'S REPORT

Kelly Jenkins, Executive Director, presented the Executive Director's report and included information on the following:

- Building
- Operations
 - Renewal period
 - Website
 - ORBS
 - Workflow
- Social media
- Personal Care Attendant registry
- Personnel
- Training for Board Members

- Legal Update

Upon a motion made by Adam Ogle, and seconded by Jimmy Isenberg, the Executive Director's Report was accepted as written. No one voted in opposition or abstained from voting.

GENERAL COUNSEL'S REPORT

Jeff Prather, General Counsel, presented the Administrative Regulation Status Report. Upon a motion made by Adam Ogle, and seconded by Jimmy Isenberg, the report was approved as written. No one voted in opposition or abstained from voting.

Letter received in response to statement of consideration filed for 201 KAR 20:472 related to Dialysis Technicians

Jeff Prather, General Counsel, provided an overview of a letter received in response to the statement of consideration filed regarding the 201 KAR 20:472. A motion was made by Audria Denker and seconded by Ashley Adkins to defer the regs and revisit them at a later date. Upon a motion made by Audria Denker and seconded by Jana Bailey, the Board decided to table the issue until the December Board meeting to discuss any changes to the regs. No one voted in opposition or abstained from voting.

CREDENTIALS REVIEW PANEL

The reports of the Credentials Review Panel meetings held August 19, 2021 and September 23, 2021 were presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

EDUCATION COMMITTEE

September 23, 2021 Education Committee report

The September 23, 2021 Education Committee meeting report was presented. Upon a motion made by Erica Lemberger, and seconded by Audria Denker, the Board approved the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

Sullivan University – Lexington Campus

- It was the recommendation of the committee that:
 - **THE PROPOSAL, SUBMITTED JUNE 24, 2021, TO ESTABLISH AN ASSOCIATE DEGREE IN NURSING PROGRAM AT SULLIVAN UNIVERSITY LEXINGTON CAMPUS IN LEXINGTON, KY, BE ACCEPTED; AND**
 - **THAT THE SULLIVAN UNIVERSITY LEXINGTON CAMPUS ADN PROGRAM BE GRANTED DEVELOPMENTAL PROGRAM STATUS.**

Upon a motion made by Audria Denker and seconded by Mandi Walker, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Medical Career and Technical College

- It was the recommendation of the committee that:
 - **THE REQUEST, DATED NOVEMBER 10, 2020, TO ESTABLISH A PRACTICAL NURSING PROGRAM AT MEDICAL CAREER AND TECHNICAL COLLEGE IN RICHMOND, KY BE ACCEPTED;**

- **THAT THE MEDICAL CAREER AND TECHNICAL COLLEGE REQUEST TO SUBMIT A PROPOSAL FOR ESTABLISHING A PRACTICAL NURSING PROGRAM IN RICHMOND, KY, BE GRANTED.**

Upon a motion made by Erica Lemberger and seconded by Hope Jones, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Beckfield College

- It was the recommendation of the committee that:
 - **THE REQUEST, DATED MARCH 21, 2021, TO INCREASE THE BASELINE ENROLLMENT OF BECKFIELD COLLEGE'S PN PROGRAM FROM 100 TO 140 STUDENTS PER YEAR, BE DEFERRED PENDING:**
 - **GRADUATION RATES FOR THE 2020-2021 FISCAL YEAR; AND**
 - **DOCUMENTATION EVIDENCING BECKFIELD COLLEGE'S REMEDIATION PLAN FOR ADMISSION CRITERIA AND STUDENT IMPROVEMENT PLANS**

Upon a motion made by Erica Lemberger and seconded by Jimmy Isenberg, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Education Committee Scope and Function review

- It was the recommendation of the committee that:
 - **THE ADDITIONAL REVISIONS TO THE 2021-2022 EDUCATION COMMITTEE SCOPE AND FUNCTIONS, AS STATED, BE ENACTED; AND**
 - **THAT THE REVISIONS TO THE 2021-2022 EDUCATION COMMITTEE OBJECTIVES, AS REVISED, BE APPROVED**

Upon a motion made by Erica Lemberger and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition.

Education Committee Objectives review

- It was the recommendation of the committee that:
 - **THE ADDITIONAL REVISIONS TO THE 2021-2022 EDUCATION COMMITTEE OBJECTIVES, AS STATED, BE ENACTED. AND**
 - **THAT THE REVISED 2021-2022 EDUCATION COMMITTEE OBJECTIVES, AS REVISED, BE APPROVED**

Upon a motion made by Erica Lemberger and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

201 KAR 20:280 and 201 KAR 20:360 proposed revisions

- It was the recommendation of the committee that:
 - **THE PROPOSED REVISIONS BE AMENDED TO STIPULATE THAT PROGRAMS OF NURSING ARE TO ACHIEVE CANDIDACY IN THREE YEARS AND FULL ACCREDITATION IN FOUR YEARS; AND**
 - **THAT THE PROPOSED REVISIONS TO 201 KAR 20:280, AND SUBSEQUENT REVISIONS TO SECTION 7(4) BE ACCEPTED WITH AMENDMENTS; AND**

- **THAT THE PROPOSED REVISIONS TO 201 KAR 20:360 BE ACCEPTED WITH AMENDMENTS**

Upon a motion made by Erica Lemberger and seconded by Mandi Walker, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

201 KAR 20:220 proposed revision

- It was the recommendation of the committee that:
 - **SECTION 5 OF THE PROPOSED REVISION OF 201 KAR 20:220 BE UPDATED TO REFLECT OCTOBER 2021; AND**
 - **THAT THE PROPOSED REVISIONS TO 201 KAR 20:220 AND THE MIR BE ACCEPTED AS AMENDED**

Upon a motion made by Erica Lemberger and seconded by Jimmy Isenberg, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Proposed Annual Report revision

- It was the recommendation of the committee that:
 - **NCSBN BE INVITED TO SPEAK AT THE NEXT EDUCATION COMMITTEE MEETING TO DISCUSS THE SERVICE THEY OFFER FOR PRODUCING ANNUAL REPORTS; AND**
 - **THAT FURTHER ACTION REGARDING REVISIONS TO THE KBN ANNUAL REPORT BE DEFERRED UNTIL MORE INFORMATION IS AVAILABLE REGARDING THE CAPABILITIES, ADVANTAGES, AND DISADVANTAGES OF THE ANNUAL REPORT SERVICE OFFERED BY NCSBN.**

Upon a motion made by Erica Lemberger and seconded by Audria Denker, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

October 18, 2021 Education Committee report

The October 18, 2021 Education Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

The following actions were taken after discussion and presentation of background materials:

201 KAR 20:320 proposed revisions

1. It was the recommendation of the committee that:
 - **THE DEFINITION OF EXTERNAL EXAMINATIONS AS GIVEN IN THE COMMITTEE'S FIRST RECOMMENDATION ABOVE, BE MOVED TO SECTION 1(3) AFTER THE STATEMENT ENDING IN "NOT PRODUCED BY A PROGRAM OF NURSING," SUCH THAT SECTION 1(3) WOULD READ:
"EXTERNAL EXAMINATION" MEANS A STANDARDIZED NORM-REFERENCED EXAMINATION THAT IS DESIGNED TO COMPARE AND RANK TEST TAKERS IN RELATION TO ONE ANOTHER AND IS NOT PRODUCED BY THE PROGRAMS OF NURSING.**

Upon a motion made by Erica Lemberger and seconded by Audria Denker, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

2. It was the recommendation of the committee that:

- **THE DEFINITION OF REMEDIATION GIVEN IN SECTION 1(7), STRIKE THE SECOND CLAUSE, TO STATE AS FOLLOWS:
“REMEDICATION” MEANS THE PROCESS BY WHICH A STUDENT IMPROVES OR CORRECTS A KNOWLEDGE DEFICIT THROUGH EXTERNAL EXAMINATIONS, OTHER ASSIGNMENTS, OR ACTIVITIES.**

Upon a motion made by Erica Lemberger and seconded by Jana Bailey, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

3. It was the recommendation of the committee that:

- **THE PREVIOUS DEFINITION OF EXTERNAL EXAMINATIONS BE REINSTATED AS PREVIOUSLY GIVEN IN SECTION 4 (1), “IS A STANDARDIZED OR NORM REFERENCED EXAMINATION THAT IS DESIGNED TO COMPARE AND RANK TEST TAKERS IN RELATION TO ONE ANOTHER AND IS NOT PRODUCED BY THE PROGRAM OF NURSING”**

Upon a motion made by Erica Lemberger and seconded by Audria Denker, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

4. It was the recommendation of the committee that:

- **IN SECTION 4(2), THE FIRST CLAUSE BE STRICKEN UP TO THE COMMA, AND THE SENTENCE BE AMENDED TO STATE: “A PROGRAM OF NURSING SHALL NOT USE AN EXTERNAL EXAMINATION AS THE SOLE BASIS TO DETERMINE A STUDENT’S PROGRESSION OR GRADUATION”**

Upon a motion made by Erica Lemberger and seconded by Audria Denker, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

5. It was the recommendation of the committee that:

- **SECTION 4(4), WHICH STATED, “AN EXTERNAL EXAMINATION MAY BE USED TO ASSIST IN THE REMEDIATION OF A STUDENT”, BE STRICKEN, AS IT WOULD BE REDUNDANT FOLLOWING THE PROPOSED CHANGES TO SECTION 4(1)**

Upon a motion made by Erica Lemberger and seconded by Jacob Higgins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

6. It was the recommendation of the committee that:

- **IN SECTION 4(7), STRIKE THE FIRST TWO CLAUSES OF THE PARAGRAPH SO THAT IT ONLY STATES,
A PROGRAM OF NURSING SHALL NOT REQUIRE STUDENTS WHO HAVE COMPLETED ALL REQUIREMENTS FOR GRADUATION TO EARN A SPECIFIC SCORE OR BENCHMARK ON AN EXTERNAL EXAMINATION AS A CONDITION FOR GRADUATION OR FOR PLACING THE STUDENT’S**

NAME ON THE CERTIFIED LIST OF KENTUCKY PROGRAM OF NURSING GRADUATES PURSUANT TO 201 KAR 20:070.

Upon a motion made by Erica Lemberger and seconded by Missy Bentley, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

PRACTICE COMMITTEE

The September 24, 2021 Practice Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

Practice Committee Scope and Function review

- It was the recommendation of the committee that:
 - **THE 2021-2022 PRACTICE COMMITTEE SCOPE AND FUNCTIONS, WITH SPECIFIC REVISIONS, BE APPROVED.**

Upon a motion made by Mandi Walker and seconded by Jacob Higgins, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

Practice Committee Objectives review

- It was the recommendation of the committee that:
 - **THE 2021-2022 PRACTICE COMMITTEE OBJECTIVES, WITH SPECIFIC REVISIONS, BE APPROVED.**

Upon a motion made by Mandi Walker and seconded by Jana Bailey, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

The EMS Statute and Practice Committee Inquiries Reports – FY 2020-2021 and Quarterly Report were provided for information only.

CONSUMER PROTECTION COMMITTEE

The September 23, 2021 Consumer Protection Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

Review revisions of guidelines for reviewing convictions/actions in another state

- It was the recommendation of the committee that:
 - **THE GUIDELINES FOR REVIEWING CONVICTIONS/DISCIPLINARY ACTIONS FROM OTHER JURISDICTIONS, AS REVISED, BE APPROVED**

Upon a motion made by Ashley Adkins and seconded by Dana Steffey, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

Need for process/guidelines for settlement offers after noncompliance

- It was the recommendation of the committee that:
 - **A COMMITTEE OF STAFF BE FORMED TO RECOMMEND A PROCESS FOR REVIEW OF NONCOMPLIANCE AND HOW TO PROCEED INCLUDING WHEN TO OFFER A SETTLEMENT AGREEMENT**

Upon a motion made by Ashley Adkins and seconded by Audria Denker, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

Review of disciplinary process brochure

- It was the recommendation of the committee that:
 - **THE DISCIPLINARY PROCESS BROCHURE, AS REVISED, BE APPROVED**

Upon a motion made by Ashley Adkins and seconded by Dana Steffey, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

ADVANCED PRACTICE REGISTERED NURSE COUNCIL

No report

DIALYSIS TECHNICIAN ADVISORY COUNCIL

The August 24, 2021 Dialysis Technician Advisory Council meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

Dialysis Technician Advisory Council Scope and Function review

- It was the recommendation of the committee that
 - **THE DIALYSIS TECHNICIAN ADVISORY COUNCIL SCOPE AND FUNCTIONS STATEMENT, WITH SPECIFIED REVISIONS, BE APPROVED.**

Upon a motion made by Audria Denker, and seconded by Erica Lemberger, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

GOVERNANCE COMMITTEE

The September 23, 2021 Governance Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

201 KAR 20:480 proposed revisions

- It was the recommendation of the committee that
 - **201 KAR 20:480 BE APPROVED AS AMENDED**

Upon a motion made by Audria Denker and seconded by Jana Bailey, the Board approved the committee recommendation. No one voted in opposition or abstained from voting.

CERTIFIED PROFESSIONAL MIDWIVES ADVISORY COUNCIL

No report

STRATEGIC PLAN

Information was provided to Board members concerning the strategic plan as an informational item. The plan will be revised in 2021 and board staff will continue to work with board members on revisions.

CLOSED SESSION

Kelly Jenkins read the following language before the meeting was moved to closed session:

No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.

No final action may be taken while in closed session. After the public meeting reconvenes, final action may be taken, but final action is not required.

Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.

**Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for
“QUASI-JUDICIAL DELIBERATIONS”**

Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.

**Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss
“PERSONNEL ACTIONS”**

Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

The meeting was moved to closed session at 11:28 a.m. to discuss Recommended Orders and personnel affirmations. The meeting was reconvened in open session at 11:48 a.m.

ACTION ON LICENSES

The President called for action on Recommended Orders.

AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WITH NO EXCEPTIONS FILED WERE ADOPTED:

Decision Number	Name	License Number
007-10-21	Griffie, Teresa	RN License No. 1075662

A motion to accept the orders regarding the above list of licensees was made by Audria Denker, and seconded by Jimmy Isenberg. The motion carried with no one voting in opposition and no one abstaining from the vote.

AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED BY RESPONDENT’S ATTORNEY, HON. CHAD ELDER, AND KBN PETITIONER, HON. AMY WHEELER, THE FOLLOWING RECOMMENDED ORDER 006-10-21, KIMBERLY COVINGTON, RN LICENSE NO. 1148550, BE APPROVED AS WRITTEN.

Decision Number	Name	License Number
006-10-21	Covington, Kimberly	RN License No. 1075134 APRN License No. 3002549

A motion to accept the recommended order as amended OR as written was made by Dana Steffey, and seconded by Jimmy Isenberg. The motion carried with no one voting in opposition. Jana Bailey recused herself from the vote.

PERSONNEL AFFIRMATIONS

A motion was made by Ashley Adkins, and seconded by Erica Lemberger to approve the following personnel actions. The motion carried with no one voting in opposition and no one abstaining from the vote.

Personnel No.	First name	Last name	Organizational Unit	Position Title/Working Title	Action Type	Effective Date
358688	Lisa	Dunsmore	Nurse Investigator Section	Nursing Investigator	Separation/Resignation	8/27/2021
525307	Alaina	Lismon	Licensing Section	Administrative Assistant	Separation/Termination	8/31/2021
175033	Michelle	Rudovich	Board of Nursing	Deputy Executive Director	Separation/Deceased	9/25/2021
349064	Anna	Yi	Licensing Section	Administrative Assistant	Resign to Reappoint - internal	10/1/2021
477153	Briana	Howard	Administrative Services Section	Administrative Assistant	Resign to Reappoint - internal	10/1/2021
351559	Kimberly	Nooning	Legal Services Section	Paralegal	Reclassification	10/16/2021
202721	Joseph	Lally	Board of Nursing	Deputy Executive Director	Resign to Reappoint - internal	10/16/2021
560240	Deborah Ann	Shepherd	Nurse Investigator Section	Nursing Investigator	Appointment	11/1/2021
165486	Jennifer	Hart	Executive Branch	Human Resource Administrator	Separation/Transfer Out to another agency	11/1/2021
189939	Angela	Spencer	Executive Branch	Human Resource Administrator	Resign to Reappoint from another agency	11/1/2021

INFORMATION/ANNOUNCEMENTS

FUTURE BOARD DISCUSSION ITEMS

OTHER


Organizational Charts 10/16/2021 and 11/1/2021 were provided for informational purposes.

ADJOURNMENT

Upon a motion made by Audria Denker and seconded by Erica Lemberger the meeting was adjourned at 11:54 a.m.

ATTEST

APPROVED:



 President

12/16/2021

 Date